



**Position Title:** Bilingual (English/Spanish) Social Worker (MSW, LMSW) CEMAPP-Elder Justice Unit

**Reports to:** Director, CEMAPP-Elder Justice Unit

**Unit Location:** 312 East 109<sup>th</sup> Street, New York NY 10029

**Catchment Area:** Borough of Manhattan, Community Districts 1-11 and Roosevelt Island

**Status:** Full-Time, in-person

**Annual Salary:** \$61,500

**About CBN:** Carter Burden Network promotes the well-being of older adults 60 and older through a continuum of services, advocacy, arts and culture, health and wellness and volunteer programs, all oriented to individual, family and community needs. We are dedicated to supporting the efforts of older people to live safely and with dignity.

For further information about CBN, please visit [www.carterburdennetwork.org](http://www.carterburdennetwork.org). Carter Burden Network is partially funded by NYC Aging (formally NYC Department for the Aging).

**Position Summary:** The Social Worker will work closely with the Director, other fellow Social Workers and Intake Coordinator of the CEMAPP (Community Elder Mistreatment and Abuse Prevention) Program-Elder Justice Unit. A significant component of the team's work is accepting referrals (through community partners/agencies and walk ins) for older adults experiencing elder abuse from family/intimate partner relationships, conducting in-depth assessments for clients, developing tailored and comprehensive safety plans, and providing assistance connecting with community based agencies to assist with applying for benefits and entitlements. In addition, referrals are provided for mental health support and additional services that maintain quality of life.

**Primary Responsibilities:** Supportive counseling, safety planning, connection to mental health services, crisis intervention and referrals to community resources.

- Provide and establish safety plans following a comprehensive assessment
- Make home visits as needed
- Work with clients, families, caregivers and other professionals in coordinating the safety plans, and in determining goals clients have set for themselves
- Develop working plans with clients and families to stabilize crisis in potentially harmful situations with on-going monitoring as needed
- Evaluate client's need to receive available entitlements and benefits and refer to appropriate community resources to help them apply
- Maintain caseload of at minimum 38 clients
- Open on average 6 new clients per month or 72 new clients per year
- Provide 1400 hours per year of Case Assistance and Counseling
- Maintain accurate and up-to-date case records, prepare assessments and compile statistics as required
- Utilize DFTA STARS/Peer Place to enter client assessments and information
- Assist CEMAPP Director in developing and implementing outreach plans
- Work with CEMAPP Director in developing, scheduling and delivering 12 educational programs per year
- Represent agency and CEMAPP meetings for information and/or training
- Participate in staff meetings and in in-service training within the agencies
- Keep up-to-date on current trends in gerontology

- Exhibit awareness of agency and community resources and effectively utilize both in the course of working with client
- Incorporate Mission Statement philosophy in work with clients
- Accept other assignments, as appropriate, to meet the needs of the program and individual clients
- Ability to work well within the agency and engage appropriately with co-workers and administrative staff

**Required Qualifications:**

- Master's degree in social work with NYS license or completion of license within 1 year of hire
- Affinity for working with an older adult population
- Passion and sensitivity for CBN's mission
- Strong written and verbal communication skills
- Strong time management skills
- Computer literacy required; **Fluency in Spanish (written/verbal) required**

**CBN offers a generous benefits package for Full Time employees, which includes:**

- Health and dental coverage with 100% employer-paid options
- Generous PTO including 15 vacation days, 4 personal days, and 10 sick days accrued annually, in addition to holidays
- Retirement plan with 3% employer contribution plus up to 2% match after one year of service

**To apply:** Please submit a cover letter and resume to [woodsm@carterburdennetwork.org](mailto:woodsm@carterburdennetwork.org)

It is the policy of CBN to provide equal employment opportunity to qualified individuals for employment or advancement without discrimination because of race, color, religion, creed, political association, ancestry, gender, gender identity, sex, sexual orientation, marital status, domestic violence or stalking victim status, national origin, citizen, age, veteran status, pregnancy, handicap disability, genetic, genetic characteristics, or other protected status